

Camp Staff Application - Summer 2008

Application Instructions

Please carefully read all of the application instructions – they have changed from previous years. Complete a total of 3 pages: 2 page application + 1 page of questions. You must also sign the bottom of page 2.

Eligibility:

For Kids, Junior, and Junior High, Nature/Adventure I, and Family Camp, the counselors must be 18 years of age or older. If under 18 years of age, counselors must be graduates of the CIT program. For Senior High, Nature/Adventure II, and Post-High Camp, the counselors must be 21 years of age or older.

If you are applying as a **Health Supervisor**, or if you are willing to assist in either of these roles while at camp, please send a copy of your current health certification to the address below.

All applicants must have on file a Criminal Background Check. If you are not sure whether you have one on file, contact the NCNC office. Information on the background check process can be found on the ncnucc.org website. Forms can also be mailed to you, on your request. To request a form, call the NCNC office at: 510-247-8990. To submit your application by **mail or fax:**

1. Print the application, the Criminal Background Check form, and two Reference Response forms.
 2. Give the Reference Response forms to two references (see the next page for who qualifies to serve as a reference.)
 3. Complete the application and the Criminal Background Check.
 4. Read the Youth Policies and sign the bottom of page 2.
 5. Mail your completed application to:
Director of Outdoor Ministries
NCNC UCC
21425 Birch St.
Hayward CA 94541
- Or fax your application to:
510-247-8992

Personal Information

Name: _____ Gender: _____ Birth date: _____

Address: _____
Street City State Zip code

Daytime Phone: _____ Evening Phone: _____

Fax: _____ Email: _____

Church where you are currently active:

Church Name: _____

Denomination: _____ City: _____

Pastor: _____ Phone: _____

Occupation: _____

If you are a student...

School: _____ Year: _____
Freshman, Sophomore,...

Are you a parent? Yes No If so, how old are your children? _____

Please list your previous camp staff experience, including camp, year, and position:

Camp and Position

Indicate the staff position(s) for which you are applying:

- Counselor
- Chaplain
- Craft Specialist
- Cook (Camp Tamarack only)
- Health Supervisor (requires minimum American Red Cross or equivalent certificate in First Aid)

Indicate all camps you would be interested in serving:

	Camp Name	Dates	Grades/Age	<input checked="" type="checkbox"/>
Tamarack	Work and Fun Camp (labor intensive – but fun!)	July 14 – 19	Ages 16 to adult	<input type="checkbox"/>
	Nature Adventure Camp II	July 13 – 19	Grades 9 th - 12 th	
	Post High Camp (high school grads who are 17 ok)	July 25 – 27	Ages 18+	<input type="checkbox"/>
	Nature Adventure Camp I	July 27 – Aug 2	Grades 5 th -8 th	<input type="checkbox"/>
	Family Camp	August 3 – 9	All ages	<input type="checkbox"/>
Cazadero	Work and Fun Camp (labor intensive – but fun!)	June 19 – 23	Age 16 to Adult	<input type="checkbox"/>
	Kids Camp	July 8 – 12 (Tu-Sa)	Grades 2 nd - 4 th	<input type="checkbox"/>
	Junior Camp	July 27 – Aug 2	Grades 5 th - 6 th	<input type="checkbox"/>
	Junior High Camp	July 13 – 19	Grades 7 th - 9 th	<input type="checkbox"/>
	Senior High Camp	August 3 – 9	Grades 10 th - 12 th	<input type="checkbox"/>

FOR OFFICE USE:	RECEIVED	RESPONSE	TO DIRECTORS	ON STAFF
Application				
Letter of Reference				
Letter of Reference				

Application Instructions (cont)

Letters of Reference

New staff as well as returning staff are required to submit two letters of reference using the Reference Response Form. One of these reference forms should be completed by a member of the pastoral staff at your church, the other should be completed by a person--not related to you--who has known you for at least five years. **Your application is not complete until references are received.** The Reference Response Form may be downloaded from ncnucc.org.

Pastors of local churches: Please submit one response form completed by a child, youth, or parent in your congregation. If you have a criminal background check on file with your ministerial profile, no additional background check is required.

Staff Selection

We will make every effort to select camp staffs that embody a diversity of age, gender, skills, talents, and experience level. Camp staff will be selected by the Director of Outdoor Ministries, the Directors of our summer camps, and the Outdoor Ministries Committee.

Staff assignments will be announced no later than June 1, 2008. Positions may still be available after that date.

Experience and Skills

Please indicate any experience you have in the skill areas listed below:

- | | | | | |
|--------------------------|-------------------|---|--------------------------|--------------------------|
| | [ability to lead] | → | | |
| | [some experience] | → | | |
| Games | | | <input type="checkbox"/> | <input type="checkbox"/> |
| Crafts | | | <input type="checkbox"/> | <input type="checkbox"/> |
| Discussion Leading | | | <input type="checkbox"/> | <input type="checkbox"/> |
| First Aid | | | <input type="checkbox"/> | <input type="checkbox"/> |
| Drama | | | <input type="checkbox"/> | <input type="checkbox"/> |
| Dance | | | <input type="checkbox"/> | <input type="checkbox"/> |
| Faith Journey Discussion | | | <input type="checkbox"/> | <input type="checkbox"/> |
| Bible Study | | | <input type="checkbox"/> | <input type="checkbox"/> |
| Music/Songs | | | <input type="checkbox"/> | <input type="checkbox"/> |
| Nature/Hikes | | | <input type="checkbox"/> | <input type="checkbox"/> |
| Sports | | | <input type="checkbox"/> | <input type="checkbox"/> |
| Story Telling | | | <input type="checkbox"/> | <input type="checkbox"/> |
| Creative Worship | | | <input type="checkbox"/> | <input type="checkbox"/> |

What age groups have you worked with in a leadership position?

- Elementary
- Junior High
- Senior High
- Young Adult
- Adult

What are your other special skills and talents?

References

Have you been on an NCNC UCC camp staff in the past five years? Yes No
If you answered **yes**: You are considered **returning staff**.
If you answered **no**: You are considered **new staff**.

All staff must submit two Reference Response Forms to the NCNC-UCC office.

Who should we expect reference response forms from?

Name: _____ Phone: _____ Relationship: _____
 Name: _____ Phone: _____ Relationship: _____

We ask all of our staff to attend our Camp Rally day, June 21, 2008 at Camp Cazadero. This is an opportunity for the entire team of directors, counselors and staff for each camp to meet together for planning and community. You will receive more information about this when you are notified of your camp assignment May 4.

I have never been terminated from any employment or volunteer activity because I attempted or actually engaged in sexual discrimination, harassment, exploitation or misconduct, physical abuse, child abuse, or drug or alcohol related activities. I have never terminated any employment or volunteer activity to avoid facing charges of any conduct named above. I have never been accused of any of those activities. If I have been, I have explained fully on an attached page.

While serving as a volunteer with the Northern California Nevada Conference United Church of Christ, I will not offend or discriminate against any person because of age, gender, race, color, ethnic origin, orientation, marital status or physical handicap.

I have reviewed the Youth Policies of the conference posted on our website as the document Revised Youth Policies.pdf. I will abide by them, guide youth and other adults with whom I work to abide by them, and participate in taking appropriate corrective measures if the event covenant is broken.

X _____ (signature of applicant)

**** Your application is not complete without your initials in the statement above, and a completed questionnaire below.

Camp Staff Applicant Questionnaire - New Staff

New staff, please respond to the following questions. You may attach a separate sheet of paper if necessary.

1. Why would you like to serve on a camp staff?

2. Please describe your experiences and training with the age groups for which you have applied, that would make you a good camp staff person. Include any previous leadership in the camp setting.

3. Describe your current or previous involvement in a local church.

4. How can you contribute, in the camp setting, to helping youth in the Christian community grow in faith?

5. Is there anything else we should know about you which will help in reviewing your application?

Completed Submission (New Staff)

By submitting your application you indicate that you agree to the statements in the above application and agree to the Youth Policies of the Northern California Nevada Conference, and agree to keep them in covenant.

My application is complete and ready to be submitted: Yes No

Camp Staff Applicant Questionnaire - Returning Staff

Returning staff, please answer the following questions as thoughtfully and honestly as possible. You may attach a separate sheet of paper if necessary.

1. What are the strengths, skills, and gifts you bring to your work on camp staff?

2. What do you expect your challenges to be?

3. What skills would you like to develop for your role as a camp staff member? (Your comments here will help us plan future staff training.)

Other comments:

Completed Submission (Returning Staff)

By submitting your application you indicate that you agree to the statements in the above application and agree to the Youth Policies of the Northern California Nevada Conference, and agree to keep them in covenant.

My application is complete and ready to be submitted: ____ Yes ____ No